

NOMINATION FORM

Course Title:	e-Government Training 2014 in Chengdu for WeGO Members	
Course Date:	26-27 May, 2014 (Arrival on 25 May, Departure on 28 May)	
Application Checklist:	<input type="checkbox"/> Complete Nomination Form	
	<input type="checkbox"/> Photo in .jpg Format	<input type="checkbox"/> Passport Copy

GENERAL INFORMATION

Given/First Name: _____ Surname/Last Name: _____
Nationality: _____ Date of Birth: _____
Gender: Male Female Marital Status: Single Married
Passport No.: _____ Expiration Date: _____ Place of Issue: _____
Departure City/ Airport: _____
Dietary Request: _____

ORGANIZATION INFORMATION

Job Title: _____
Department/Division: _____
Name of City/Province: _____
Description of Duties/Responsibilities: _____

Business Phone () - _____ Fax () - _____
(country code) city code - number (country code) city code - number

Mobile () - _____ Home Phone () - _____
(country code) city code - number (country code) city code - number

Work E-Mail _____ Personal E-Mail _____

Mailing Address Business Home Other

EMERGENCY CONTACT INFORMATION

Name _____ Relationship _____
Phone _____ E-Mail _____

QUALIFICATION**English Proficiency**

Listening Excellent Fair Poor Speaking Excellent Fair Poor
Writing Excellent Fair Poor Reading Excellent Fair Poor

Mother Tongue _____ Other Language(s) _____

Have you ever chaired a seminar or any other formal discussion in English? Yes No

English is the official language for training and lack of the language proficiency can result in declining the nomination.

Professional/Career Background (3 most recent *previous* positions)

Year (from/to)	Organization	Position	Responsibilities
/			
/			
/			

Educational Background

	Institution	City/Country	Subject	Degree/Year Earned
Undergraduate		/		/
Graduate		/		/
		/		/
Other		/		/

Overseas Training Received in the Last 5 Years

Year	Host Organization/Country	Course Title	Major Topics
	/		
	/		
	/		

Please state your training goals. How will your participation benefit your career and/or your company/organization?

The training curriculum is not finalized and subject to change. Please state particular themes of lectures or field trips that you would like to propose for the training curriculum, if any.

TERMS AND CONDITIONS

A qualified nominee must agree to the terms and conditions to participate in the e-Government Program, which are as the following:

1. Follow the training program to the best of the participant's ability and abide by the rules of the training institution at which he/she undertakes the training;
2. Refrain from engaging in political activities, or any form of employment for profit or gain;
3. Return to his/her home country upon completion of the training program;
4. Refrain from extending the time of stay for personal convenience, and accept that WeGO does not assume any responsibility for the extended stay in Korea of any kind prior and after the program, unless otherwise specified in the program description;
5. Refrain from bringing any family members and/or any other dependents to Korea during the time of the training;
6. Accept that WeGO is not liable to any damages or losses of personal property;
7. Accept that WeGO will not assume any responsibility to illness, injury, or death arising from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions of the participant; and

8. Carry out such instructions and abide by such conditions as may be stipulated by WeGO in respect of the training program.

I have read and agree to fully comply with the above terms and conditions, and certify that all personal information stated above is true and complete to the best of my knowledge.

Date (dd/mm/yyyy)	Name of Nominee	Signature
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OFFICIAL NOMINATION

The following must be filled out by the direct supervisor and be sealed with approval by the nominating authority.

Name of Supervisor In Charge _____
Job Title _____
Department/Division _____
Name of City/ Province _____

Date	Signature/Seal
_____	_____
(dd/mm/yyyy)	(SEAL)

This administration certifies that the nominee above is authorized to travel abroad for the course. The Administration will be responsible for any charge and expense incurred by the nominee in respect of damage to or loss of property of any person, institution, or establishment related to the e-Government Program.

VISA/FLIGHT DETAILS

Participant Details

- Name:
- Title:
- Division:
- City/Local Government:

Visa Details

Visa Conditions I don't need visa for entrance to China I need visa for entrance to China

Flight Details Flight Itinerary Deadline: 16th May

For Flight *to* Chengdu

Departing Airport	Flight Number	Departure Date	Departure Time	Arriving Airport	Arrival Date	Arrival Time

For Flight *from* Chengdu

Departing Airport	Flight Number	Departure Date	Departure Time	Arriving Airport	Arrival Date	Arrival Time